

The Royal Danish Embassy in Rome is looking for a Political and economic officer

Position: Political and economic officer
Type of employment: Fixed term contract – 2 years
Starting date: As soon as possible
Location: The Royal Danish Embassy in Rome
Deadline for application: April 5



The Royal Danish Embassy in Rome is looking for a new colleague to join the political & economic team.

The political and economic officer will be working in the political and economic team and report to the deputy head of mission at the embassy. Besides the deputy head of mission, the political team also consists of another political officer and a Danish intern. The political & economic team is primarily responsible for the following activities:

- Building and maintaining networks and relations with relevant government officials and contacts in Italy and in the side-accredited countries Malta and San Marino.
- Analysing and reporting on the political and economic situation in Italy and – to a lesser degree – in side-accredited countries.
- Reporting on EU policy issues including in relation to meetings in the Council of the EU.
- Responding to instructions from Copenhagen on different issues.
- Assisting in the organisation of ingoing and outgoing visits.
- Communicating on social media about relevant issues.
- Providing analysis on relevant areas in cooperation with the trade team.
- IT-related issues at the embassy

Main tasks and responsibilities as political and economic officer

You will be working on a number of different issues related to Denmark's and Italy's bilateral relations and relations with Malta and San Marino. You will be following the main political developments on the European stage as well as main issues on foreign policy related in particular to the situation in Ukraine, North Africa and the Middle East, economic issues, the Italian Recovery and Resilience Plan, migration, energy and climate etc. from an Italian and Maltese perspective. You will be cooperating closely with the multilateral and trade team at the embassy on issues of common relevance.

Required qualifications

- A master degree within social sciences or related fields relevant for political affairs.
- A good understanding of issues on the European and international political and economic agenda as well as understanding of Denmark's foreign policy priorities.
- Good understanding of Italian politics and political system.
- Experience with communication and production of content for media.
- Excellent writing ability and verbal communication skills in Italian and English.
- Proficiency in one of the Scandinavian languages.
- Ability to work as part of a team and willingness and dedication to work on all types of assignments as needed in the daily work of the Embassy.

- A clean criminal record; the Danish authorities will also perform a background check.
- At least 3 years of relevant work experience is considered an advantage.
- Team spirit, curiosity, positive, open-minded, pro-active and out-going nature.
- A high sense of responsibility.
- Ability to foster and maintain networks.

We offer

- An exciting, inter-cultural and dynamic work environment with a wide range of diverse tasks.
- Great opportunities for further development of your professional and personal competences.
- A large degree of independence in the execution of your work.
- An informal workspace, where we care about each other's well-being.

Employment conditions

- You will be offered full time employment for 2 years on a local contract based on the relevant legally binding labour market rules of Italy.
- Your standard working hours will be 37 hours per week including a daily half hour lunch break and with a large degree of flexibility in organizing your own daily working hours.
- You will be entitled to 25 working days of paid holiday per full calendar year.
- Your salary will reflect your qualifications, relevant experience and proven work-related results.

Application and recruitment process

To apply for the position, please send your application (cover letter, CV, proof of relevant education, recommendations and 2-3 references) in English to Deputy Head of Mission Jens Ole Bach Hansen at jenhan@um.dk marked "Political Officer" no later than April 5.

The Embassy attaches great importance to equal opportunities for all and therefore welcomes applications from all qualified persons regardless of race, sex, religion, age or disability.

Selected candidates will be invited for interviews – expected to take place in the middle of April.

The chosen candidate must present a "No Criminal Record" and pass security clearance by the Danish authorities prior to appointment.

Questions

For any questions regarding the position, please contact Deputy Head of Mission Jens Ole Bach Hansen at jenhan@um.dk.

About us

The Danish Embassy is part of the Danish Foreign Service. The Embassy covers Italy, Malta and San Marino. The Embassy is an ambitious and dynamic workplace with approximately 30 employees.

For more information about the Embassy, see www.italien.um.dk.